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Vacancy Template

School Name:

Country:

Brief Description of School:

Application e-mail address:

School's Website:

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Position Title:

Programme:

Closing Date for Applications:

Start Date:

Description of Position:

Package: Please include as much information as possible e.g. salary range, return flights, tuition for dependants, housing, professional development etc.

This info is very important as it will ensure that you attract more applicants and do not lose time with candidates that are unable to accept your terms.